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Government Document
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Keynote Address
Library Documents
Personal Communication
Podcasts - audio and video
Reports
Sound Recording
Television Program
YouTube
Working Paper / In press
Books

**Single author**


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**Two authors**


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**Three to seven authors**

*In-text*:
Paraphrase: Marquart, Olson, & Sorensen (1994) in first citation per paragraph; Marquart et al. (1994) in first subsequent citation per paragraph; Marquart et al. in second and later subsequent citations per paragraph. *Quotation*: (Marquart, Olson, & Sorensen, 1994, p. 8). in first citation; (Marquart et al., 1994, p. 8). in subsequent citations.

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**More than seven authors**

*In-text*: Paraphrase: Roeder et al. (1967) in first citation per paragraph; Roeder et al. in second and later subsequent citations per paragraph. *Quotation*: (Roeder et al., 1967, pp. 24-25).

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**No author**

Organization as author

In-text:

Editor considered Author

In-text: Paraphrase: (Williams, 1997). Quotation: (Williams, 1997, p. 5).

Author and Translator


Edition


Book from a set (several volumes)

Chapter or essay in a collection

**In-text:** Paraphrase: (Rachels, 1992). Quotation: (Rachels, 1992, p. 13).

Government publication


E-books
From library


**In-text:** Paraphrase: (Zeinert, 1997). Quotation: (Zeinert, 1997, p. 34).

From open web


http://www.gutenberg.org/etext/6818

**In-text:** Paraphrase: (Seton, 1911). Quotation: (Seton, 1911, pp. 38-39).

Downloaded in an eReader


**In-text:** Paraphrase: (Yin, 2008). Quotation: (Yin, 2008, Location no. 257).
Scholarly Journal
From library database


From print copy: consecutive pagination (Issue number not necessary)


From print copy: Pagination by issue. (Include issue number)


Magazine
From library database


From print copy
With author and date

In-text: Paraphrase: (Stone, 1999). Quotation: (Stone, 1999, 825).

With author & date: inconsecutive pages


In-text: Paraphrase: (Frank, 1993). Quotation: (Frank, 1993, pp. 184, 193).

No author: start with the title


Newspaper
From library database
With author


No author: start with the title


From website
With author and date


In-text: Paraphrase: (Hilts, 1999). Quotation: (Hilts, 1999, para. 7).

No author: start with the title
Executive pay could add tension to talks: Base salaries rise as cuts sought. (2008, March 25).


**via commercial search engine**


**Editorial/Review**


**In-text:** Paraphrase: (Schillinger, 1999). Quotation: (Schillinger, 1999, p. 4).

**News service website**


**In-text:** Paraphrase: (Kirby, 1999). Quotation: (Kirby, 1999, para. 3).

**Newswire service**


**Internet-only journal**


**In-text:** Paraphrase: (Booth, 1997). Quotation: (Booth, 1997, para. 5).

**Electronic magazine (e-zine)**


**Library Databases**

**ABI/INFORM Complete & other ProQuest databases**


**Academic OneFile & other Gale/InfoTrac databases**


In-text: Paraphrase: (Marino, 1999). Quotation: (Marino, 1999, p. 10).

**ACM Digital Library**


**A-Z (World Trade Press) Presentation**


In-text: (NASA Global View Maps, 2000).

**In-text:** (NASA Earth Observatory, 2004).

**Business & Company Resource Center**


**In-text:** Paraphrase: (Freeman, Hutchings & Chetty, 2012). Quotation: (Freeman, Hutchings & Chetty, 2012, para. 7).

**Campus Research (Westlaw)**


**Checkpoint (RIA)**


**Chronicle of Higher Education**


**In-text:** Paraphrase: (McCabe & Drinan, 1999). Quotation: (McCabe & Drinan, 1999, para. 3).

**CINAHL**


**CQ Researcher**


Retrieved from CQ Researcher database.


**CREDOreference**

Article


Retrieved from CREDOreference database.


**Image**


In-text: (Max Planck, 2002).

**E-books from EBSCOhost**


**ERIC**


In-text: Paraphrase: (Breda, 1999). Quotation: (Breda, 1999, p. 45).
Films on Demand
Whole Movie


*In-text:* Paraphrase: (Films Media Group, 2006). *Quotation:* (Films Media Group, 2006, Segment title).

Segment of a Movie

*In-text:* Paraphrase: (Films Media Group, 1996).

Gale Virtual Reference Library
With author


No author


IBISWorld

**Issues and Controversies**

Author NOT identified; no date


Author NOT identified; with date


Controversies database.


**InfoTrac Newsstand**


Retrieved from InfoTrac Newsstand database.


**Mergent Online**


Online database.

In-text: Paraphrase: (General Electric Capital Corporation, 2001). Quotation: (General Electric


**MyiLibrary**


In-text: Paraphrase: (Dul & Hak, 2008). Quotation: (Dul & Hak, 2008, p. 56).

**OmniFile Full Text Select**


Retrieved from OmniFile Full Text Select database.

Opposing Viewpoints in Context
Magazine Article


Reprint under a different title


ReferenceUSA

In-text: (Capital Manor, 2004).

RIA Checkpoint


Salem Press Resources

In-text: Paraphrase: (Sexson, 2004). Quotation: (Sexson, 2004, para. 3).
**ScienceDirect**

*In-text*: Paraphrase: (Reiss, 2002). Quotation: (Reiss, 2002, p. 2).

**Stat!ref**

*In-text*: Paraphrase: (Edge, 2010). Quotation: (Edge, 2010, para. 7).

**Today's Science**


**Wall Street Journal**


**Westlaw**

Web / Internet Documents

**Individual pages**

**Personal author; with date**


*In-text:* Paraphrase: (Reiter, 2007). Quotation: (Reiter, 2007, para. 3).

**No author; with date**

(e.g. news commentary on an Internet news website)

*New child vaccine gets funding boost.* (2001). Retrieved from


**No author; with date**


**Organization as author; with date**

Center for Academic Integrity. (1999, October). *Fundamental values of academic integrity.*


*In-text:* Paraphrase: (Center for Academic Integrity, 1999). Quotation: (Center for Academic Integrity, 1999, para. 8).

**Organization as author; no date**


Retrieved from

In-text: Paraphrase: (United States Sentencing Commission, n.d.). Quotation: (United States Sentencing Commission, n.d., Conclusion section, para. 1).

Chapter or a section


Document from an academic website

Retrieved from Ithaca College Library website:
http://www.ithaca.edu/library/training/think.html

By item type

**Annual/Corporate/Company Report**
Electronic


**Print**


**Article obtained via Interlibrary Loan**
Cite as article from a print source.

**Article with DOI**


**Blogs/Wikis** May not be accepted as scholarly sources

*In-text*: Paraphrase: (Shoemaker, 2006). Quotation: (Shoemaker, 2006, para. 4).

**Brochure/pamphlet**

Class/Course Documents Syllabus, Lecture Documents, Bb Discussions
Bb classroom: Course Syllabus


Bb classroom: Course Document

In-text: Paraphrase: (Baker College, 2008). Quotation: (Baker College, 2008, para. 3).

Bb classroom: Discussion Board Posts

In-text: Paraphrase: (Smith, 2008). Quotation: (Smith, 2008, para. 2).

On-ground: Course syllabus


On-ground: Class handout


Lectures

In-text: Paraphrase: (Barron, 2005). Quotation: (Barron, 2005).

Presentations

**In-text:** Paraphrase: (Smith, 2003). Quotation: (Smith, 2003, slide 14).

**Conference Paper**


**In-text:** Paraphrase: (Bancroft & Lowe, 2006). Quotation: (Bancroft & Lowe, 2006, p. 15).

**Discussion forums May not be accepted as a scholarly source**


**In-text:** Paraphrase: (Simmons, 2000). Quotation: (Simmons, 2000, para. 4).

**Dissertations / Theses**

Dissertation: published, retrieved from a library database


**In-text:** Paraphrase: (Roi, 2006). Quotation: (Roi, 2006, p. 89).

Dissertation: published, obtained from UMI


**In-text:** Paraphrase: (Taylor, 1986). Quotation: (Taylor, 1986, p. 89).

Dissertations - obtained from a university


**In-text:** Paraphrase: (Caprette, 2005). Quotation: (Caprette, 2005, p. 56).

Dissertation: published, obtained from PQDT (ProQuest Dissertations Theses) Open

**In-text:** Paraphrase: (Gayatri, 1986). Quotation: (Gayatri, 1986, p. 89).

Dissertation: unpublished


**In-text:** Paraphrase: (Pecore, 2004). Quotation: (Pecore, 2004, pp. 78-79).

Master's thesis - published


**In-text:** Paraphrase: (Copeland, 2008). Quotation: (Copeland, 2008, p. 88).

Master's Thesis: unpublished, obtained from a university


**In-text:** Paraphrase: (Myers, 2004). Quotation: (Myers, 2004, pp. 28-30).

**Electronic mailing lists and listserv** May not be accepted as a scholarly source


**In-text:** Paraphrase: (Hammond, 2000). Quotation: (Hammond, 2000, para. 4).
**Encyclopedias and dictionaries**

Library Database: with author

*In-text:* **Paraphrase:** (Maryanski & Turner, 2001). **Quotation:** (Maryanski & Turner, 2001, p. 1030).

Library Database: no author


Library Database: no author, no date

*In-text:* **Paraphrase:** ("Plate Tectonics", n.d.). **Quotation:** ("Plate Tectonics", n.d., p. 678).

Library - Print: with author, with date

*In-text:* **Paraphrase:** (Hensel, 1999). **Quotation:** (Hensel, 1999, p. 355).

Web - no author

*In-text:* **Paraphrase:** ("Global Warming", 2008). **Quotation:** ("Global Warming", 2008, para. 5).

Definition – Electronic: no author

Definition - Electronic: no author, no date


Quotations – from the web

In-text: (Wilson, 1919).

Film


Government Document


Images
with title (with Photographer name and date)

Images: with title (no photographer name or date)

Images: no title, photographer name or date

**Interviews**
Recorded, archived at a website:

*America's Ballroom Challenge: Interview with the show's creator: Aida Moreno.* (2009, February 9). Available at the PBS website:

http://www.pbs.org/wgbh/ballroomchallenge/interview.html

Personal: not archived

Cite only *in the text.* Use this format: (personal communication, Month Date, Year)

DO NOT INCLUDE IN REFERENCES

**Keynote Address**

*In-text:* Paraphrase: (Stein, 2003). Quotation: (Stein, 2003).

**Library Documents**
Handouts

http://libguides.baker.edu/academicintegrity


**Personal Communication**

Cite only *in the text.* Use this format: (personal communication, Month Date, Year)

DO NOT INCLUDE IN REFERENCES
Podcasts - audio and video

Audio Podcast


In-text: Paraphrase: (Duchon, 2007). Quotation: (Duchon, 2007, chapter/section title).

Video Podcast


Reports

Technical or research report


Government report

**In-text:** Paraphrase: (U.S. Public Health Service, 2000). Quotation: (U.S. Public Health Service, 2000, para. 7).

**Sound Recording**

**In-text:** Paraphrase: (Bolton, 1975). Quotation: (Bolton, 1975, track title).

**Television Program**
Single Program

**In-text:** Paraphrase: (Safer, 1993). Quotation: (Safer, 1993, chapter/section title)

Episode from a series

**In-text:** Paraphrase: (Woodward, 2005). Quotation: (Woodward, 2005, episode/section title).

**YouTube**
Personal author

**In-text:** Paraphrase: (Goyen, 2007). Quotation: (Goyen, 2007, section title).

Organization as author
In-text: Paraphrase: (University of Chicago, 2007). Quotation: (University of Chicago, 2007).

Working Paper / In press

In-text: Paraphrase: (Guéguen, in press).