General Rules for APA References

Basic Formatting
- The reference page is a separate page. At the top of the first page of references the term References should be centered. If the reference list is more than one page long, do not put a heading (References) on subsequent page.
- Arrange the sources alphabetically by author’s last name or, if there is no author, by the first main word of the book or article title (ignore a, an, or the when they begin a title).
- Double space all entries and between entries.
- Use a hanging indent (first line is not indented; subsequent lines are indented).

Author
- List all authors last name first, separating names and parts of names with commas.
- Use only initials for first and middle names.
- List all authors for works with 2-6 authors. If the work has 7 or more authors, list the first 6 authors followed by an ellipsis and the last author’s name.
- Do not list author credentials such as Ph.D.

Date
- Place the date of publication in parentheses after the author’s name if there is an author; place the date after the title of the book/article if there is no author.
- If no date is given (common for Internet articles) use n.d. for no date. Example: (n.d.).
- For journal references, if a volume and issue number is provided only use the year

Title
- Capitalize only the first word of the title, the first word of the subtitle, and proper names. All other words begin with lowercase letters, e.g., Molecular testing for cystic fibrosis carrier status practice guidelines: Recommendations of the National Society of Genetic Counselors.
- Italicize books titles
- Do not italicize, underline, or use quotation marks around the titles of periodical articles.
**Publication**
- Italicize the periodical’s name.
- Italicize volume number of periodical.

**Publisher**
- Give full names of university presses and associations acting as publishers. Give brief names for other publishers, omitting first names (Wiley instead of John Wiley). Omit superfluous terms such as *Publishers or Co.*, but retain *Books* and *Press*.

**Miscellaneous**
- When listing page numbers, include all figures: 133-139 (not 133-9).
- Classical works and references considered personal communication (face-to-face interviews, letters, or emails) should not be included on the reference list, but should be cited in-text.
- If two entries have the same author and year (both must be the same), cite them on the reference page as follows:
  - When two entries have the same author and year, place entries in alphabetical order by title of book/article; then designations of a, b, c etc. are given. They will be referred to in-text with the letter, e.g., (Smith, 2009a) or (Smith, 2009b).

For further assistance, please visit [http://guides.baker.edu/APAHelp](http://guides.baker.edu/APAHelp)

See example References page below:
References


